

# APPLICATION WORKSHEET

## 1. Automatic Rejections (18pts)

- a. Falsification of application
- b. Prior eviction – last 24 months
- c. Invalid Social Security Number
- d. Federal Tax Lien
- e. Convicted Felony or manufactured, possession or distribution of a controlled substance
- f. Outstanding debt to previous landlord
- g. Any application not completely filled out
- h. Failure to pay application fees
- i. Age – Applicant under 18
- j. Occupants – Exceeds our standards 2 per bedroom

## 2. Rental History (Ownership will count)

- a. No verifiable rental history (18pts) \_\_\_\_\_
- b. Breach of prior lease (18pts) \_\_\_\_\_
- c. NSF checks (5 pts each) \_\_\_\_\_
- d. Outstanding NSF (18pts) \_\_\_\_\_
- e. Foreclosure in the past 12 months (18pts) \_\_\_\_\_
- f. Late Payments (3pts each) \_\_\_\_\_

## 3. Income must be 3 times more than rental amount

Rent \_\_\_\_\_ X 3 = \_\_\_\_\_

## 4. Employment – Does not have verifiable current employment(18pts) \_\_\_\_\_

## 5. Credit (past 24 months)

- a. Non –voluntary repossession (4pts) \_\_\_\_\_ X 4 = \_\_\_\_\_
- b. Acct. placed for collection or charge off (3pts) \_\_\_\_\_ X 3= \_\_\_\_\_
- c. Bankruptcy – last 12 months (18pts) \_\_\_\_\_

## 6. Consumer debt not to exceed 40% of income \_\_\_\_\_

## 7. Pets

- a. More than 3 pets (18 pts) \_\_\_\_\_  
(additional deposit based on size, breed, age & # of animals)

TOTAL POINTS \_\_\_\_\_

**ANYONE WITH 18 POINTS OR MORE WILL BE REJECTED AS AN APPLICANT FOR ONE OF OUR PROPERTIES.**

DATE: \_\_\_\_\_ APPLICANTS SIGNATURE: \_\_\_\_\_

Applicants signature: \_\_\_\_\_

Property Address Applied For: \_\_\_\_\_